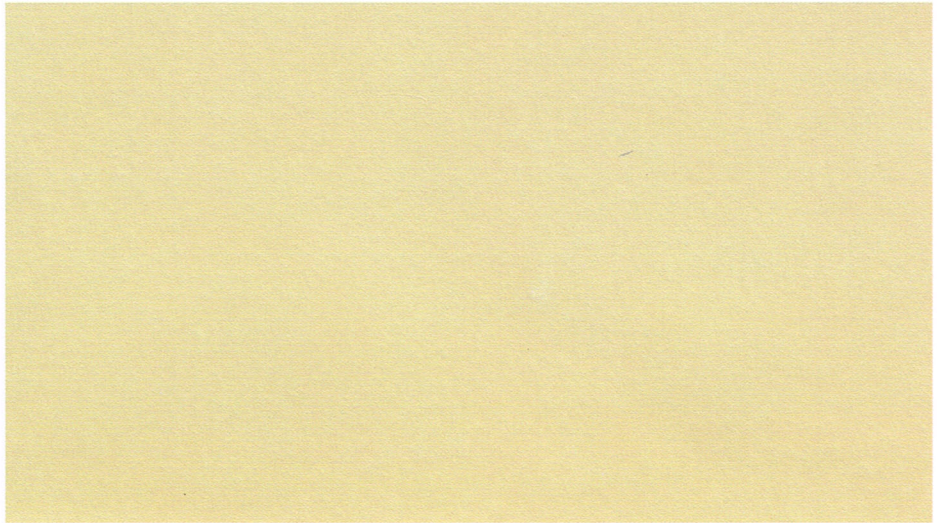
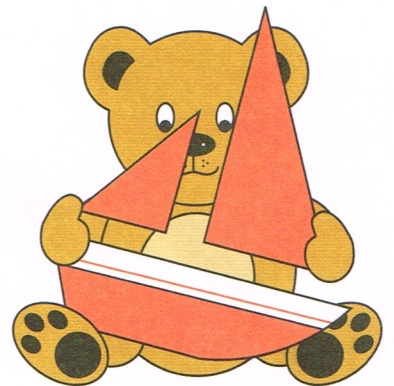




application form



when only
the best
will do



La petite école
GROUP OF DAY NURSERIES



Welcome

Thank you for your interest in La Petite École Group of Day Nurseries.

We invite you to view our exceptional childcare facilities, and will be more than happy to show you around and answer any questions you have when considering placing your most treasured possession in any of our nurseries.

If you decide after visiting us that you require a place for your child, please complete, sign and return the attached form, agreeing to the terms and conditions below, together with a £50 administration fee and a deposit of £200.00 to secure the place. This deposit will then be deducted from your final statement when your little one leaves us to go on to pastures new, on the condition that you have given the required two calendar months notice in writing to withdraw your child, and that he/she has attended for 3 months or more.

Please note that should you decide that you no longer require the place, the deposit is non-refundable.

Terms & Conditions

We require a minimum of three sessions attendance before we can consider your application - e.g. one Full Day plus 1 Afternoon. There are also charges for deferred places, which arise when parents delay the notified start date by more than 4 weeks. To retain the deferred nursery place, you are required to pay a "retainer fee" of 50% of your full month's fees for the first month, and then full payment of each subsequent month's fees thereafter. These charges may vary from time to time, as this depends on various factors within the nursery.

If, however, you cancel the place within two months before the agreed starting date, a charge of two week's fees will be payable. If you cancel the place within one month of the agreed start date, a charge of one month's fees will be payable.

These charges are necessary to avoid disappointment as places are very much in demand.

The nursery may, in exceptional circumstances, have to cancel a place prior to the expected start date due to unforeseen circumstances. If this position occurs then written notice of not less than one month will be given and a full refund of the deposit and administration fees will be made.

The nursery reserves the right in such circumstances to offer an alternative place, if available, at another La Petite École Day Nursery. The nursery manager will contact you before your start date to arrange some settling in periods etc., for which you will not be charged. Your Contract of Attendance will be forwarded together with your confirmation letter. Please retain a copy of these terms and conditions for your records.

I do hope that you will visit us soon. If you have any questions, please do not hesitate to contact us.

application form



Please state which nursery you wish your child to attend: _____

Child's Surname: _____

Forenames: _____

Date of Birth: _____ Age at start date: _____

Sex: _____ Religion: _____

Nationality: _____

First Language: _____

Email: _____

Special Dietary Needs: _____

Does your child require regular medication: Does it have to be administered by a doctor?

Yes ☐ No ☐

Yes ☐ No ☐

(If Yes: what medication and for what condition?) _____

Vaccinations to Date (please tick)

Polio ☐

MMR ☐

Diphtheria ☐

HIB ☐

Tetanus ☐

Measles Booster ☐

Whooping Cough ☐

Allergies: _____

Doctor's Name & Telephone No: _____

Nursery Requirements (Please Tick)

Full Time	Full Day	Morning till 1pm	1.30pm	2.00pm	2.30pm	Afternoon
Mon	Mon					Mon
Tues	Tues					Tues
Wed	Wed					Wed
Thur	Thur					Thur
Fri	Fri					Fri

Proposed starting date: _____

N.B. If agreed starting date is deferred for any reason, a charge will be made. (please see letter re: charges)

parent's/legal guardian's details

Mother's/Guardian 1's Name: _____

Address: _____

Tel. No: Home: _____

Business: _____ Emergency: _____

Date of Birth: _____ Occupation: _____

Father's/Guardian 2's Name: _____

Address (if different from above) _____

Tel. No: Home: _____

Business: _____ Emergency: _____

Date of Birth: _____ Occupation: _____

Any Additional Information:

acceptance of terms and conditions

I agree to the terms and conditions contained in this application form and agree to forward the amounts owed to La Petite École Day Nurseries within two weeks of receipt of an invoice.

Signature of Parents/Guardians: _____

Date: _____ Deposit Paid: _____